



MINUTES

Tuesday, April 27, 2021 at 9:00 AM
Virtual Meeting – Microsoft TEAMS

I. WELCOME AND INTRODUCTIONS

Chairman, Mr. Brad Knight, RCOC, called the meeting to order at 9:03am. Mr. Knight welcome everyone to the virtual Federal Aid Committee (FAC) 2021 April meeting. Mr. Knight reminded everyone to keep their microphones on mute. Mr. Knight expressed that he hoped everyone is doing well and staying healthy, and hoping things get back to normal to be able to meet in-person soon. Mr. Knight started with introduction by asking Ms. Carissa Markel, RCOC, to take roll call of the voting members and Mr. Knight stated that all other attendees will be recorded from the participation list. The voting member roll call is listed in the following table:

	Voting Member	Present	Alternate Voting Member	Present
Large Communities > 50,000 Population	Allan Schneck, Rochester Hills	<input checked="" type="checkbox"/>	Leigh Schultz, Southfield	<input checked="" type="checkbox"/>
	Jeff Herczeg, Novi	<input checked="" type="checkbox"/>	Karen Mondora, Farmington Hills	<input checked="" type="checkbox"/>
	Bill Huotari, Troy	<input checked="" type="checkbox"/>	Holly Donoghue, Royal Oak	<input checked="" type="checkbox"/>
Middle Communities 20,000-50,000 Population	Corey Almas, Madison Heights	<input checked="" type="checkbox"/>	Mark Michling, Auburn Hills	<input checked="" type="checkbox"/>
	Kevin Yee, Oak Park	<input checked="" type="checkbox"/>	Jim Surhigh, Birmingham	<input checked="" type="checkbox"/>
Small Communities < 20,000 Population	Derrick Schueller, Berkley	<input checked="" type="checkbox"/>	Rocco Fortura, Huntington Woods	<input type="checkbox"/>
	Michael Smith, Clawson	<input checked="" type="checkbox"/>	Tim Sikma, Wixom	<input checked="" type="checkbox"/>
Large Townships > 30,000 Population	Rik Kowall, White Lake	<input checked="" type="checkbox"/>	Pat Kittle, Independence	<input checked="" type="checkbox"/>
Middle Townships 10,000-30,000 Population	Rick Hamill, Highland	<input checked="" type="checkbox"/>	Adam Kline, Oakland	<input type="checkbox"/>
Small Townships < 10,000 Population	Donald Green, Milford	<input checked="" type="checkbox"/>	Robert DePalma, Groveland	<input checked="" type="checkbox"/>
Road Commission for Oakland County (RCOC)	Brad Knight, Chairperson	<input checked="" type="checkbox"/>	Gary Piotrowicz, Vice Chairperson	<input checked="" type="checkbox"/>
	Gary Piotrowicz	<input checked="" type="checkbox"/>	Samuel Fitzer	<input checked="" type="checkbox"/>
Michigan Department of Transportation (MDOT)	TBD	<input type="checkbox"/>	Ryan Doyle	<input checked="" type="checkbox"/>
Suburban Mobility Authority for Regional Transportation (SMART)	Andy Thorner	<input checked="" type="checkbox"/>	Dutin Hagfors	<input type="checkbox"/>

The full list of attendees can be found on page 5 of these minutes.

II. PUBLIC COMMENT

Mr. Knight asked if any members of the public wished to address the committee at this time. Ms. Linda Martin, City of Troy Resident, spoke about her concerns regarding the Adams Road project from Long Lake Road to Square Lake Road. Some of her concerns included tree removal, safety criteria, truck traffic, cost estimates, uniform standards, and public comment periods. Mr. Knight thanked Ms. Martin for her time and comments and asked if any other members of public wanted to address the committee at this time. No more attendees requested to make a comment and Mr. Knight closed the public comment portion of the meeting.

III. CHAIRPERSON'S REPORT – BRAD KNIGHT

Mr. Knight explained that there is no timetable when the FAC will be able to meet in-person again. The committee will continue to meet on TEAMS until the COVID-19 and social distancing protocols are lifted.

Mr. Knight announced that RCOC has started the biennial strategic planning meetings and has met with a few communities over the past couple of weeks. Mr. Knight mentioned that RCOC is still in the process of reaching out to the communities to set up a meeting soon.

Mr. Knight stated the American Rescue Plan does not include transportation agencies and that RCOC is excluded from receiving that federal funding.

IV. APPROVAL OF MINUTES FROM FEBRUARY 9, 2021 MEETING

Mr. Knight referred the committee to attachment A in the agenda packet for the minutes from the February 9, 2021 meeting and asked if there were any discussions on the minutes. No changes were requested.

Motion by Mr. Bill Huotari, City of Troy, supported by Mr. Derrick Schueller, City of Berkley, to approve February 9, 2021 meeting minutes. **Motion Carried.**

V. REPORT FROM Southeast Michigan Council of Governments (SEMCOG)

Mr. Stephen Brudzinski, SEMCOG, referred to agenda item VIII for the breakdown of the Highway Infrastructure Program (HIP) funds. Mr. Brudzinski stated that FY2021 HIP Regular requires a 20% local match, but the HIP COVID-Relief is 100% federal share, and both must be obligated by September 30, 2024.

Mr. Brudzinski announced the 2021 summer Transportation Improvement Program (TIP) amendment projects are due April 30, 2021 and the fall TIP amendment projects are due September 10, 2021. Mr. Brudzinski stated the TIP 2023-2026 Call for Projects will occur at the end of this calendar year, probably in December. Mr. Brudzinski explained that the TIP is a four-year document with the 4th year of the previous TIP and the 1st year of the next TIP overlaps. The Call for Projects will be looking for any changes to the existing FY2023 list of projects and new projects for FY2024-2026. The 2023-2026 TIP should be approved in July 2022 by the executive committee and will need to be completed a month before that for internal purposes, Michigan Department of Transportation (MDOT), and Federal Highway Administration (FHWA). A calendar with all the dates will be sent out before the Call for Projects. Mr. Brudzinski stated the Congestion Mitigation and Air Quality Improvement (CMAQ) and the TIP Call for Projects will probably be coordinated at the same time statewide.

Mr. Brudzinski stated that RCOC stepped up to beta test the new PDF form for changes to the TIP and appreciates the help with testing this new system.

Mr. Brudzinski explained that many communities have requested letters of support for the surface transportation projects and/or congressional offices Community Project Funding program. Mr. Brudzinski further explained that once SEMCOG receives a request for a letter of support, they make sure it matches the policies of the 2045 Regional Transportation Plan (RTP), prepare the letter of support, and state in the letter that the project will be added to TIP once it has been awarded.

VI. REPORT FROM Michigan Department of Transportation (MDOT)

Mr. Ryan Doyle, MDOT, provided the committee with an update on various items from MDOT. The full report was included as attachment B in the agenda packet. Mr. Doyle shared the 2020 Spec Book link: https://www.michigan.gov/mdot/0,4616,7-151-9622_11044_11357---.00.html.

VII. 2021 PROJECT STATUS

Mr. Knight referred committee to the 2021 project status list in the agenda packet as attachment C. Mr. Knight asked members to provide the status on upcoming FY 2021 projects. The results are listed in the following table:

2021 PROJECTS	LIMITS		AGENCY	STATUS as of FEBRUARY 2021	STATUS as of APRIL 2021
	FROM	TO			
PAVE GRAVEL					
Currie Road	8 Mile	9 Mile	RCOC	June Let	July Let
RRR					
9 Mile Road	Evergreen	NB Northwestern	Southfield	January Let	January Let
11 Mile Road	Middlebelt	Inkster	Farmington Hills	January Let	Under Construction
12 Mile Road	Farmington	Orchard Lake	RCOC	August Let	July Let
Beech Road	8 Mile Road	10 Mile	Southfield	April Let	April Let
Pontiac Trail	Haggerty	Green Lake	RCOC	June Let	August Let
Walton Boulevard	W City Limits	Baldwin	Pontiac	March Let	March Let
4R					
12 Mile Road	Lahser	Evergreen	RCOC	May Let	April Bid
Intersection					
Avon Road	at Dequindre		RCOC	August Let	August Let
NHPP					
Adams Road	Long Lake	Square Lake	RCOC	April Let	April Bid
CATEGORY C					
Preservation Overlays C/V Roads	Crooks Road (Normandy to 14 Mile)		Royal Oak	March Let	Under Construction
Preservation Overlays RCOC Roads	Locations in Troy which previously used Cat C funds.		RCOC	April Let	March Bid

VIII. PROJECT LIST MODIFICATIONS

Mr. Knight referred the committee to attachment D in the agenda packet for the Highway Infrastructure Program (HIP) information. Mr. Knight asked Ms. Sarah Plumer, RCOC, to give a summary about the HIP funds.

Ms. Plumer announced the HIP funds were released in February 2021 and Oakland County received \$1,058,291 of HIP and \$7,236,735 of HIP COVID-Relief. Ms. Plumer would like the committee to discuss the recommended action of splitting this fund the same way as the Surface Transportation Program (STP) funds where 69% distributed to RCOC and 31% to the cities and villages. Mr. Plumer stated a follow up meeting will occur in a couple weeks to discuss how the cities and villages would like to allocate their HIP and HIP COVID-Relief funds.

Motion by Mr. Kevin Yee, City of Oak Park, supported by Mr. Jeff Herczeg, City of Novi, to approve the split of 2021 HIP and HIP COVID-Relief funds with 69% distributed to RCOC and 31% to the cities and villages. **Motion Carried.**

IX. RRR CALL FOR PROJECTS APPLICATION MATERIALS MODIFICATIONS

Mr. Knight referred the committee to attachment E in the agenda packet for the 3R Project Application Materials Modifications. Mr. Knight stated the Technical Committee met in March 2021 and April 2021 to review the RRR forms. Mr. Knight asked Mr. Steve Dearing, OHM Advisors, to give a summary of the proposed modifications.

Mr. Dearing stated the application worksheets are a work in process and over time the Technical Committee has made modest changes to best reflect the interest, policies, and goals of the committee. Mr. Dearing expressed that when reviewing the RRR applications, there are a certain number of irregularities that occurs within the submittals and can result in loss of points awarded. The Technical Committee would like to add additional clarification to ensure a community that the points submitted on a project are exact points earned from the reviewer.

Mr. Dearing discussed the proposed changes from the Technical Committee on the RRR Project Submission Instructions, Project Priority Rating Packet for RRR Projects and Project Activities Cost Estimate (PACE) and gave an explanation behind the changes and the need for the new RRR Project Submission Glossary.

Motion by Mr. Bill Huotari, supported by Mr. Kevin Yee to approve the changes to the RRR forms as presented. **Motion Carried.**

X. OTHER BUSINESS

Mr. Knight stated the next meeting is set for August 31, 2021. This meeting will be virtual unless in-person meeting is allowed. This information will be shared when the meeting dates gets closer. In addition, the special meeting to discussion the Cities and Villages HIP Funds will be in two weeks, look out for the invitation.

XI. ADJOURNMENT

Mr. Knight thanked everyone for attending and adjourned the meeting at 10:19 a.m.

LIST OF ATTENDEES

Name	Agency/Company
Dani Walsh	Bloomfield Township
Noah Mehalski	Bloomfield Township
Bradd Maki	Boss Engineering
Mark Michling	City of Auburn Hills
Derrick Schueller	City of Berkley
Jim Surhigh	City of Birmingham
Scott Zielinski	City of Birmingham
Michael Smith	City of Clawson
Karen Mondora	City of Farmington Hills
Mark Saksewski	City of Farmington Hills
Justin Lyons	City of Ferndale
Sheryl Mitchell	City of Lathrup Village
Corey Almas	City of Madison Heights
Jeff Herczeg	City of Novi
Kevin Yee	City of Oak Park
Abdul Siddiqui	City of Pontiac
Allan Schneck	City of Rochester Hills
Jenny McGuckin	City of Rochester Hills
Keith Depp	City of Rochester Hills
Seth Bucholz	City of Rochester Hills
Holly Donaghue	City of Royal Oak
Leigh Schultz	City of Southfield
Bill Huotari	City of Troy
Hana Jaquays	City of Walled Lake
Tim Sikma	City of Wixom
Larry Gray	Commerce Township
Justin Wellman	Giffels Webster Engineers
Scott Ringler	Giffels Webster Engineers
Robert DePalma	Groveland Township
Rick Hamill	Highland Township
Andrea Pike	HRC
Brian Davies	HRC

Name	Agency/Company
Charles Hart	HRC
Colleen Hill-Stramsak	HRC
Patrick Kittle	Independence Township
Maxwell Gierman	MDOT
Ryan Doyle	MDOT
Richard Bayus	MDOT
Julia Babecki	MDOT
Donald Green	Milford Township
Jim Schafer	Oakland County
Kirk Cox	OHM Advisors
Matt Parks	OHM Advisors
Rhett Gronevelt	OHM Advisors
Stephen Dearing	OHM Advisors
Tim Juidici	OHM Advisors
Sara Merrill	OHM Advisors
Brad Knight	RCOC
Cindy Dingell	RCOC
Gary Piotrowicz	RCOC
Samuel Fitzer	RCOC
Sarah Plumer	RCOC
Carissa Markel	RCOC
Tom Noechel	RCOC
Linda Martin	Resident
Christina Ignasiak	SEMCOG
Steve Brudzinski	SEMCOG
Andy Thorner	SMART
Laura Moreau	Springfield Township
Roger Fraser	Village of Franklin
Gary Wall	Waterford Township
Jason Rosell	West Bloomfield Township
Rik Kowall	White Lake Township