

BOARD OF ROAD COMMISSIONERS
FOR OAKLAND COUNTY, MICHIGAN

Thursday, January 5, 2023

1. THE meeting was called to order by the Chair of the Board, Andrea LaLonde at 9:00 A.M. in the Board Room of the County Road Commission Offices, 31001 Lahser Road, Beverly Hills, Michigan. Initial notice of the meeting was posted on November 4, 2022, in compliance with provisions of Act 267 of 1976.

ROLL CALL: LALONDE – PRESENT; QUARLES – PRESENT; FOWKES – EXCUSED

Dennis Kolar, Managing Director
Gary Piotrowicz, Deputy Managing Director
Jennifer Henderson, General Counsel
Melissa Williams, Director of Finance Department – Remote
Tim Becroft, Accounting Supervisor
Brad Knight, Director of Planning and Environmental Concerns
Darryl Heid, Director of Highway Maintenance
David Czerniakowski, Director of Customer Services
Samuel Fitzer, Director of Engineering Department
Mary Gillis, Director of Central Operations
Danielle Deneau, Director of Traffic-Safety
Pam Cahill, Director of Human Resources
Craig Bryson, Public Information
Shannon Miller, Deputy-Secretary/Clerk of the Board

2. Chair LaLonde lead the Pledge of Allegiance to the Flag.

3. MOVED BY: QUARLES SUPPORTED BY: LALONDE

THAT Andrea LaLonde be selected as Chair of the Board of Road Commissioners for the County of Oakland for the year 2023 or until a successor has been selected.

MOTION CARRIED

MOVED BY: LALONDE SUPPORTED BY: QUARLES

THAT Nancy Quarles be selected as Vice Chair of the Board of Road Commissioners for the County of Oakland for the year 2023.

MOTION CARRIED UNANIMOUSLY

4. MOVED BY: LALONDE SUPPORTED BY: QUARLES

THAT Vice Chair Nancy Quarles serve as Road Commission representative to the Oakland County Parks and Recreation Commission for the year 2023.

MOTION CARRIED UNANIMOUSLY

5. MOVED BY: QUARLES

THAT the Board approve the agenda for January 5, 2023, as written.

MOTION CARRIED UNANIMOUSLY

6. There were no members of the public wishing to address the Board.

7. MOVED BY: QUARLES

THE Board approve the minutes of December 15, 2022, as written.

MOTION CARRIED UNANIMOUSLY

8. Chair LaLonde asked Dennis Kolar, Managing Director, to review the status of State and Local Executive orders in place addressing the COVID-19 pandemic. Mr. Kolar presented the following:

Oakland County remains at medium on the CDC community transmission level as of last week's data. Approximately half of the state is at low, and five counties, all in the Upper Peninsula, are at the high category. Oakland County's 7-day average case count is currently around 150. We had 7 positive cases reported in the agency last month to bring us to a total of 115 for the year. Unfortunately, we had more cases in 2022 than in 2021. January has started off with 3 cases reported so far.

Having reviewed the data, we will continue our daily screenings and our Response Plan. Employees are asked to mask where and when appropriate, stay home when they are sick, and wash their hands. Here's to a prosperous and healthy 2023!

9A. MOVED BY: QUARLES

RESOLVED, that checks numbered 508162 through 508207; and ACH payments 54728 through 54761 numbered 80 be approved for payment for an aggregate amount of \$4,023,499.02 and, checks 506837, 506989, 507045, 507661, 507767, and 508001 voided; and

FURTHER RESOLVED, that the Oakland County Treasurer be directed to pay the checks from the funds in the County Road Account.

MOTION CARRIED UNANIMOUSLY

9B. MOVED BY: QUARLES

RESOLVED, that checks numbered 508208 through 508253; and ACH payments 54762 through 54793 numbered 78 be approved for payment for an aggregate amount of \$780,454.52 and,

FURTHER RESOLVED, that the Oakland County Treasurer be directed to pay the checks from the funds in the County Road Account.

MOTION CARRIED UNANIMOUSLY

10. MOVED BY: QUARLES

THAT Permits applications issued by the Road Commission for Oakland County, Customer Service Department, be approved and become effective on the date issued:

	63893	Through		63938	Construction Permits
T	0791	Through	T	0815	Driveway Permits

MOTION CARRIED UNANIMOUSLY

11. MOVED BY: QUARLES

THAT the Board approve the request for Appropriation Transfer No. 23-01 in the amount of \$34,494,044 which carries forward from FY21/22 budget and re-appropriates from Fund Balance for Capital Outlay, Contracted Services and various budgets.

MOTION CARRIED UNANIMOUSLY

12A. MOVED BY: QUARLES

THAT the Board approve and sign the Federal Aid Funds Transfer Agreement Amendment No. 1 with Kalkaska County Road Commission for Waldon Road; Project No. 55241, and authorize the Managing Director to execute the agreement on behalf of the board.

MOTION CARRIED UNANIMOUSLY

12B. MOVED BY: QUARLES

THAT the Board approve and sign the Federal Aid Funds Transfer Agreement Amendment No. 1 with Keweenaw County Road Commission for Waldon Road; Project No. 55241, and authorize the Managing Director to execute the agreement on behalf of the board.

MOTION CARRIED UNANIMOUSLY

13. MOVED BY: QUARLES

THAT the Board approve and sign the Preliminary Engineering Amendment No. 1 with Hubbell, Roth & Clark, Inc. for Pontiac Trail, Yerkes Drain to n/o 10 Mile Road Drainage Study; Project No. 56331, and authorize the Managing Director to execute the agreement on behalf of the board.

MOTION CARRIED UNANIMOUSLY

14A. MOVED BY: QUARLES

THAT the Board approve and sign the Materials Testing & Fabrication Inspection Amendment with Professional Service Industries, Inc. for 10 Mile Road, Meadowbrook Road to Haggerty Road; Project No. 55601, and authorize the Managing Director to execute the agreement on behalf of the board.

MOTION CARRIED UNANIMOUSLY

14B. MOVED BY: QUARLES

THAT the Board approve and sign the Traffic Signal Engineering Services Agreement with Orchard, Hiltz and McCliment, Inc. for as-needed traffic signal modernizations, traffic signal staging and/or other miscellaneous traffic signal design services throughout Oakland County; Project No. 57101, and authorize the Managing Director to execute the agreement on behalf of the board.

MOTION CARRIED UNANIMOUSLY

15. MOVED BY: QUARLES

THAT bids were advertised for, electronically opened and posted on Tuesday, November 1, 2022 for Brake Parts, Annual Estimated Quantities, IFB No. 3222. A complete tabulation of bids exported from MITN/Bid Net Direct shall remain on file in the Clerk’s Office of the Road Commission. Bids were solicited from several suppliers with three response(s) received.

THE Board accept and split the bid to the two low bidders meeting specifications from A-1 Truck Parts, Pontiac, MI for 10-line items in the amount of \$31,692.08 and CarQuest Auto Parts, Raleigh, NC for 2-line items in the amount of \$15,779.35 for a total bid of \$47471.43, with terms of net 30 days, FOB destination; the other bid be rejected and the Board authorize the Managing Director to act on behalf of the Board.

MOTION CARRIED UNANIMOUSLY

16. MOVED BY: QUARLES

THAT the Board approve the purchase of 18 Pairs of Dump Truck Safety Stands utilizing the State of Michigan MiDeal Contract No. 071B7700086 from Truck & Trailer Specialties, Howell, MI in the net purchase price of \$18,076.72.

MOTION CARRIED UNANIMOUSLY

17. There was no new business.

THAT the Board recess into closed session to consult with our attorney regarding trial or settlement strategy in connection with Board of County Road Commissioners of Oakland County v. ATMF VI LLC, Oakland County Circuit Court Case Number 20-180923-CC.

ROLL CALL: AYES: LaLonde, Quarles
 NAYES: None
 Excused: Fowkes

The Board went into closed session at 9:30 A.M.

The Board returned to its regular meeting at 10:01 A.M.

ROLL CALL: AYES: LaLonde, Quarles
 NAYES: None
 Excused: Fowkes

MOTION CARRIED UNANIMOUSLY

New Business

MOVED BY: QUARLES

WHEREAS, the Board has consulted in closed session with outside counsel in the matter of Board of County Road Commissioners of Oakland County v. ATMF VI, L.L.C, which is an active condemnation litigation case arising out of the Orchard Lake Road 13 to 14 Mile Improvement Project; and

WHEREAS, in the judgment of the Board, submitting an offer of judgment in the above case would be in the best interests of the Board and the public.

NOW, THEREFORE, BE IT RESOLVED that the Board’s Managing Director is hereby authorized to complete the subject transaction and execute any necessary documents necessary to submit an offer of judgment in the above case.

MOTION CARRIED UNANIMOUSLY

18. THERE being no further business to come before the Board of Road Commissioners, Oakland County, Chair LaLonde adjourned the meeting at 10:02 A.M.

Shannon Miller, Deputy-Secretary/Clerk of the Board