

BOARD OF ROAD COMMISSIONERS
FOR OAKLAND COUNTY, MICHIGAN

Thursday, August 8, 2019

1. THE meeting was called to order by the Chairman of the Board, Gregory C. Jamian at 9:02 A.M. in the Board Room of the County Road Commission Offices, 31001 Lahser Road, Beverly Hills, Michigan. Notice of the meeting was posted on November 13, 2018 in compliance with provisions of Act 267 of 1976.

ROLL CALL: JAMIAN – PRESENT; FOWKES – PRESENT; LALONDE – PRESENT

Dennis Kolar, Managing Director
Gary Piotrowicz, Deputy Managing Director
Dianne Hersey, General Counsel
Melissa Williams, Director of Finance Department
Brad Knight, Director of Planning and Environmental Concerns
Darryl Heid, Director of Highway Maintenance
David Czerniakowski, Director of Customer Services
Tom Blust, Director of Engineering Department
Mary Gillis, Director of Central Operations
Danielle Deneau, Director of Traffic-Safety
Michael Harris, Senior Human Resources Specialist
Craig Bryson, Public Information
Diane Harris, Office Clerk

2. Chairman Jamian lead the Pledge of Allegiance to the Flag.

3. MOVED BY: FOWKES SUPPORTED BY: LALONDE

THAT the Board approve the agenda for August 8, 2019 as written.

MOTION CARRIED UNANIMOUSLY

4. There were no members of the public who wished to address the Board.

5. Mr. Matt Breslin of Karoub Associates presented an update report in the Michigan Legislature on road funding.

6. MOVED BY: FOWKES SUPPORTED BY: LALONDE

THE Board approve the minutes of July 25, 2019.

MOTION CARRIED UNANIMOUSLY

- 7A. MOVED BY: FOWKES SUPPORTED BY: LALONDE

RESOLVED, that checks numbered 259998 through 26003; and, ACH payments 62499 through 62522; numbered 84 and be approved for payment for an aggregate amount of \$789,295.77; and,

FURTHER RESOLVED, that the Oakland County Treasurer be directed to pay the checks from the funds in the County Road Account.

MOTION CARRIED UNANIMOUSLY

- 7B. MOVED BY: FOWKES SUPPORTED BY: LALONDE

RESOLVED, that checks numbered 260064 through 260108; and, ACH payments 62523 through 62548; numbered 71 and be approved for payment for an aggregate amount of \$2,318,255.95; and,

FURTHER RESOLVED, that the Oakland County Treasurer be directed to pay the checks from the funds in the County Road Account.

MOTION CARRIED UNANIMOUSLY

- 8AB. MOVED BY: FOWKES SUPPORTED BY: LALONDE

THAT permits and Adopt-A-Road applications issued by the Road Commission for Oakland County, Customer Service Department, be approved and become effective on the date issued:

	60363	Through		60393	Construction Permits
P	0447	Through	P	0486	Driveway Permits
AAR	0522	Through	AAR	0523	Adopt-A-Road Applications

MOTION CARRIED UNANIMOUSLY

9. MOVED BY: FOWKES SUPPORTED BY: LALONDE

WHEREAS, the Board of Oakland County Road Commissioners of the County of Oakland, State of Michigan, a public body corporate has received a Quit Claim Deed for public road purposes from Sashabaw Hospitality Corner Condominium Association, a Michigan non-profit corporation, conveying a parcel of land situated on Sashabaw Road in Independence Township, being part of Tax Parcel No. 08-22-401-006, which is more particularly described in the records of this Board's Engineering Department R/W Misc. No. 10-1136 and said description is incorporated by reference herein;

WHEREAS, the owner wishes to convey the Property to the Board, and has executed a Quit Claim Deed as a voluntary dedication;

WHEREAS, the Property has the following record ownership and parties in interest:

Sashabaw Hospitality Corner Condominium Association
501 East Boulevard
Charlotte, NC 28203

WHEREAS, the Board has reviewed the relevant materials regarding the Property and is otherwise informed about the subject matter;

NOW, THEREFORE, BE IT RESOLVED that this Board accepts the quit claim deed and authorizes the Right of Way Division, on behalf of this Board, to record the necessary document with the Office of the Oakland County Register of Deeds.

MOTION CARRIED UNANIMOUSLY

10. MOVED BY: FOWKES SUPPORTED BY: LALONDE

WHEREAS, it is the practice of this Board to transfer to the County Road Fund Reserve for Special Assessment District (SAD) Maintenance any unused assessment on SAD projects where the assessment roll is greater than the actual cost of the project by five percent or less of the original roll; and

WHEREAS, it has been determined that the following projects have actual costs which are less than the roll as spread by an amount of five percent or less:

PROJECT NUMBER	SUBDIVISION NAME	TOWNSHIP	ACTUAL COST	EXCESS FUNDS	PERCENT OF ROLL
03093	Wayfind	Bloomfield	\$92,225.22	\$2,568.80	2.71%
10035	Deer Lake Estates	Independence	\$150,461.82	\$5,734.74	3.67%
15037	Keatington II	Orion	\$462,232.22	\$16,363.91	3.42%
21011	Waumegah	Springfield	\$158,568.95	\$4,546.26	2.79%
23236	Sunburst	Waterford	\$80,188.38	\$2,605.97	3.15%

NOW, THEREFORE, BE IT RESOLVED, that the above project costs under assessment, but less than 5% of the assessment roll, totaling \$31,819.68 shall be transferred to the County Road Fund Reserve for SAD Maintenance to be used for road maintenance.

WHEREAS, it is the practice of this Board to transfer any remaining funds on Special Assessment District projects where the assessment roll is greater than the actual cost of the project by more than five percent of the original roll; and

WHEREAS, it has been determined that the following projects have actual costs which are less than the roll as spread by an amount in excess of five percent:

Project Number	Subdivision Name	Township	Actual Costs	Excess Funding	Percent of Roll
07002	Thistleridge	Groveland	\$99,143.24	\$12,657.13	11.32%
24172	Westwood Village	West Bloomfield	\$519,870.87	\$44,819.94	7.94%

NOW, THEREFORE, BE IT RESOLVED, that the above remaining funds totaling \$57,477.07 be prorated among the participants and the properties assessed in accordance with the amount originally assessed against each and shall be refunded to the applicable property owners or township as appropriate.

MOTION CARRIED UNANIMOUSLY

11A. MOVED BY: FOWKES SUPPORTED BY: LALONDE

WHEREAS, county road agencies may transfer federal highway aid available to them to other county road agencies for certain purposes subject to approval by the Michigan Department of Transportation ("MDOT") and Federal Highway Administrative ("FHWA"). 23 U.S.C. 126; and

WHEREAS, the Board of County Road Commissioners of the County of Oakland ("Oakland") has determined that it is in its best interest to purchase available federal aid funds in exchange for non-federal transportation dollars to enable the most efficient use of dollars and cost-effective performance of improvements to its county road system; and

WHEREAS, Oakland has identified the Board of County Road Commissioners of the County of Baraga ("Baraga") as a county road agency it is interested in purchasing the federal aid from; and

WHEREAS, Oakland would agree to set the rate of exchange at \$0.80 of non-federal transportation funds for each \$1.00 of STP funds; and

WHEREAS, Oakland desires to purchase an estimated \$423,000 of STP funds available in fiscal year 2020 in exchange for non-federal transportation dollars to Baraga.

WHEREAS, county road agencies in Michigan are authorized to enter into voluntary exchange agreements with other local road agencies for the purpose of exchanging federal aid funds with state transportation dollars pursuant to Section 402 of Public Act 252 of 2014;

NOW, THEREFORE, BE IT RESOLVED, that Oakland, by adoption of this resolution, may proceed and develop an agreement with Baraga that would allow for said exchange to occur.

MOTION CARRIED UNANIMOUSLY

11B. MOVED BY: FOWKES SUPPORTED BY: LALONDE

WHEREAS, county road agencies may transfer federal highway aid available to them to other county road agencies for certain purposes subject to approval by the Michigan Department of Transportation ("MDOT") and Federal Highway Administrative ("FHWA"). 23 U.S.C. 126; and

WHEREAS, the Board of County Road Commissioners of the County of Oakland ("Oakland") has determined that it is in its best interest to purchase available federal aid funds in exchange for non-federal transportation dollars to enable the most efficient use of dollars and cost-effective performance of improvements to its county road system; and

WHEREAS, Oakland has identified the Board of County Road Commissioners of the County of Delta ("Delta") as a county road agency it is interested in purchasing the federal aid from; and

WHEREAS, Oakland would agree to set the rate of exchange at \$0.80 of non-federal transportation funds for each \$1.00 of STP funds; and

WHEREAS, Oakland desires to purchase an estimated \$691,000 of STP funds available in fiscal year 2020 in exchange for non-federal transportation dollars to Delta.

WHEREAS, county road agencies in Michigan are authorized to enter into voluntary exchange agreements with other local road agencies for the purpose of exchanging federal aid funds with state transportation dollars pursuant to Section 402 of Public Act 252 of 2014;

NOW, THEREFORE, BE IT RESOLVED, that Oakland, by adoption of this resolution, may proceed and develop an agreement with Delta that would allow for said exchange to occur.

MOTION CARRIED UNANIMOUSLY

11C. MOVED BY: FOWKES SUPPORTED BY: LALONDE

WHEREAS, county road agencies may transfer federal highway aid available to them to other county road agencies for certain purposes subject to approval by the Michigan Department of Transportation ("MDOT") and Federal Highway Administrative ("FHWA"). 23 U.S.C. 126; and

WHEREAS, the Board of County Road Commissioners of the County of Oakland ("Oakland") has determined that it is in its best interest to purchase available federal aid funds in exchange for non-federal transportation dollars to enable the most efficient use of dollars and cost-effective performance of improvements to its county road system; and

WHEREAS, Oakland has identified the Board of County Road Commissioners of the County of Dickinson ("Dickinson") as a county road agency it is interested in purchasing the federal aid from; and

WHEREAS, Oakland would agree to set the rate of exchange at \$0.80 of non-federal transportation funds for each \$1.00 of STP funds; and

WHEREAS, Oakland desires to purchase an estimated \$280,000 of STP funds available in fiscal year 2020 in exchange for non-federal transportation dollars to Dickinson.

WHEREAS, county road agencies in Michigan are authorized to enter into voluntary exchange agreements with other local road agencies for the purpose of exchanging federal aid funds with state transportation dollars pursuant to Section 402 of Public Act 252 of 2014;

NOW, THEREFORE, BE IT RESOLVED, that Oakland, by adoption of this resolution, may proceed and develop an agreement with Dickinson that would allow for said exchange to occur.

MOTION CARRIED UNANIMOUSLY

11D. MOVED BY: FOWKES SUPPORTED BY: LALONDE

WHEREAS, county road agencies may transfer federal highway aid available to them to other county road agencies for certain purposes subject to approval by the Michigan Department of Transportation ("MDOT") and Federal Highway Administrative ("FHWA"). 23 U.S.C. 126; and

WHEREAS, the Board of County Road Commissioners of the County of Oakland ("Oakland") has determined that it is in its best interest to purchase available federal aid funds in exchange for non-federal transportation dollars to enable the most efficient use of dollars and cost-effective performance of improvements to its county road system; and

WHEREAS, Oakland has identified the Board of County Road Commissioners of the County of Menominee ("Menominee") as a county road agency it is interested in purchasing the federal aid from; and

WHEREAS, Oakland would agree to set the rate of exchange at \$0.80 of non-federal transportation funds for each \$1.00 of STP funds; and

WHEREAS, Oakland desires to purchase an estimated \$756,480 of STP funds available in fiscal year 2020 in exchange for non-federal transportation dollars to Menominee.

WHEREAS, county road agencies in Michigan are authorized to enter into voluntary exchange agreements with other local road agencies for the purpose of exchanging federal aid funds with state transportation dollars pursuant to Section 402 of Public Act 252 of 2014;

NOW, THEREFORE, BE IT RESOLVED, that Oakland, by adoption of this resolution, may proceed and develop an agreement with Menominee that would allow for said exchange to occur.

MOTION CARRIED UNANIMOUSLY

11E. MOVED BY: FOWKES SUPPORTED BY: LALONDE

WHEREAS, county road agencies may transfer federal highway aid available to them to other county road agencies for certain purposes subject to approval by the Michigan Department of Transportation ("MDOT") and Federal Highway Administrative ("FHWA"). 23 U.S.C. 126; and

WHEREAS, the Board of County Road Commissioners of the County of Oakland ("Oakland") has determined that it is in its best interest to purchase available federal aid funds in exchange for non-federal transportation dollars to enable the most efficient use of dollars and cost-effective performance of improvements to its county road system; and

WHEREAS, Oakland has identified the Board of County Road Commissioners of the County of Newaygo ("Newaygo") as a county road agency it is interested in purchasing the federal aid from; and

WHEREAS, Oakland would agree to set the rate of exchange at \$0.80 of non-federal transportation funds for each \$1.00 of STP funds; and

WHEREAS, Oakland desires to purchase an estimated \$861,000 of STP funds available in fiscal year 2020 in exchange for non-federal transportation dollars to Newaygo.

WHEREAS, county road agencies in Michigan are authorized to enter into voluntary exchange agreements with other local road agencies for the purpose of exchanging federal aid funds with state transportation dollars pursuant to Section 402 of Public Act 252 of 2014;

NOW, THEREFORE, BE IT RESOLVED, that Oakland, by adoption of this resolution, may proceed and develop an agreement with Newaygo that would allow for said exchange to occur.

MOTION CARRIED UNANIMOUSLY

11F. MOVED BY: FOWKES SUPPORTED BY: LALONDE

WHEREAS, county road agencies may transfer federal highway aid available to them to other county road agencies for certain purposes subject to approval by the Michigan Department of Transportation ("MDOT") and Federal Highway Administrative ("FHWA"). 23 U.S.C. 126; and

WHEREAS, the Board of County Road Commissioners of the County of Oakland ("Oakland") has determined that it is in its best interest to purchase available federal aid funds in exchange for non-federal transportation dollars to enable the most efficient use of dollars and cost-effective performance of improvements to its county road system; and

WHEREAS, Oakland has identified the Board of County Road Commissioners of the County of Ontonagon ("Ontonagon") as a county road agency it is interested in purchasing the federal aid from; and

WHEREAS, Oakland would agree to set the rate of exchange at \$0.80 of non-federal transportation funds for each \$1.00 of STP funds; and

WHEREAS, Oakland desires to purchase an estimated \$500,000 of STP funds available in fiscal year 2020 in exchange for non-federal transportation dollars to Ontonagon.

WHEREAS, county road agencies in Michigan are authorized to enter into voluntary exchange agreements with other local road agencies for the purpose of exchanging federal aid funds with state transportation dollars pursuant to Section 402 of Public Act 252 of 2014;

NOW, THEREFORE, BE IT RESOLVED, that Oakland, by adoption of this resolution, may proceed and develop an agreement with Ontonagon that would allow for said exchange to occur.

MOTION CARRIED UNANIMOUSLY

12A. MOVED BY: FOWKES SUPPORTED BY: LALONDE

THAT the Board approve the Preliminary Engineering Services Agreement with The Mannik Smith Group, Inc. for Oxbow Lake Road over Huron River Culvert Replacement; Project No. 54983 and authorize the Managing Director to execute the agreement on behalf of the Board.

MOTION CARRIED UNANIMOUSLY

12B. MOVED BY: FOWKES SUPPORTED BY: LALONDE

THAT the Board approve the Preliminary Engineering Services Agreement with Hubbell, Roth & Clark, Inc. for Cass Lake Road over Cass/Otter Lake Canal Culvert; Project No. 54993 and authorize the Managing Director to execute the agreement on behalf of the Board.

MOTION CARRIED UNANIMOUSLY

12C. MOVED BY: FOWKES SUPPORTED BY: LALONDE

THAT the Board approve the Preliminary Engineering Services Agreement with Orchard, Hiltz & McCliment, Inc. for 11 Mile Road over Novi-Lyon Drain Culvert Replacement; Project No. 55003 and authorize the Managing Director to execute the agreement on behalf of the Board.

MOTION CARRIED UNANIMOUSLY

12D. MOVED BY: FOWKES SUPPORTED BY: LALONDE

THAT the Board approve the Preliminary Engineering Services Agreement with Orchard, Hiltz & McCliment, Inc. for Avon Road at Dequindre Road Intersection/Bridge; Project No. 55233 and authorize the Managing Director to execute the agreement on behalf of the Board.

MOTION CARRIED UNANIMOUSLY

13A. MOVED BY: FOWKES SUPPORTED BY: LALONDE

WHEREAS, this Board, in cooperation with the Michigan Department of Transportation, has programmed the hot mix asphalt surfacing work along Dixboro Road from 8 Mile Road to 9 Mile Road, in the Charter Township of Lyon and the City of South Lyon, as Road Commission for Oakland County Project No. 53982; and

WHEREAS, this Board has received Michigan Department of Transportation Contract No. 19-5353 for:

PART A – FEDERAL PARTICIPATION

Hot mix asphalt surfacing work along Dixboro Road from 8 Mile Road to 9 Mile Road; including clearing, earth excavation, swamp backfill, aggregate base, geogrid, culvert, storm sewer, concrete curb and gutter, concrete sidewalk ramp, permanent signing, and pavement marking work; and all together with necessary related work.

PART B – NO FEDERAL PARTICIPATION

Ornamental light relocation, water main, irrigation, and gas main temporary support installation work; and all together with necessary related work.

WHEREAS, paragraph 19 of Contract No. 19-5353 states:

“This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.”

NOW, THEREFORE, BE IT RESOLVED that this Board approves Michigan Department of Transportation Contract No. 19-5353 for the hot mix asphalt surfacing work along Dixboro Road from 8 Mile Road to 9 Mile Road, in the Charter Township of Lyon and the City of South Lyon, Oakland County, Michigan; and by this resolution authorizes the Managing Director to execute the contract on behalf of the Board.

MOTION CARRIED UNANIMOUSLY

13B. MOVED BY: FOWKES SUPPORTED BY: LALONDE

WHEREAS, this Board, in cooperation with the Michigan Department of Transportation, has programmed the hot mix asphalt resurfacing work along Grange Hall Road from Van Road to Jossman Road, in the Township of Groveland, as Road Commission for Oakland County Project No. 54671; and

WHEREAS, this Board has received Michigan Department of Transportation Contract No. 19-5334 for:

Hot mix asphalt resurfacing work along Grange Hall Road from Van Road to Jossman Road; including aggregate shoulder, guardrail upgrade, permanent signing, and pavement marking work; and all together with necessary related work.

WHEREAS, paragraph 19 of Contract No. 19-5334 states:

“This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.”

NOW, THEREFORE, BE IT RESOLVED that this Board approves Michigan Department of Transportation Contract No. 19-5334 for the hot mix asphalt resurfacing work along Grange Hall Road from Van Road to Jossman Road, in the Township of Groveland, Oakland County, Michigan; and by this resolution authorizes the Managing Director to execute the contract on behalf of the Board.

MOTION CARRIED UNANIMOUSLY

14A. MOVED BY: FOWKES SUPPORTED BY: LALONDE

THAT bids were advertised for, electronically opened and posted on Tuesday, June 11, 2019 for Telescopic Sign Posts, IFB No. 9178.1. A complete tabulation of bids exported from MITN/Bid Net Direct shall remain on file in the Clerk's Office of the Road Commission. Bids were solicited from several suppliers with two response(s) received.

THE Board accept and award the bid to the two low bidders meeting specifications from Unistrut Detroit, Wayne, MI, in the amount of \$5,581.85 and Carrier & Gable, Inc., Farmington Hills, MI, in the amount of \$13,826.25, for a total bid of \$19,408.10, with terms of net 30 days, FOB destination; and the Board authorize the Managing Director to act on behalf of the Board.

MOTION CARRIED UNANIMOUSLY

14B. MOVED BY: FOWKES SUPPORTED BY: LALONDE

THAT proposals were advertised for, electronically opened and posted on Friday, July 12, 2019 for Janitorial Services (PVR Facility), RFP 08-2019. A complete tabulation of proposals exported from MITN/Bid Net Direct shall remain on file in the Clerk's Office of the Road Commission. Bids were solicited from several suppliers with nine response(s) received.

THE Board accept and award the proposal to the low bidder meeting specifications from Higher Ground Landscaping and Janitorial Services, Pontiac, MI, in the amount of \$30,600.00, and approve option years based on the best interest of the RCOC; all other qualified proposals be rejected and the Board authorize the Managing Director to act on behalf of the Board.

MOTION CARRIED UNANIMOUSLY

15. MOVED BY: FOWKES SUPPORTED BY: LALONDE

THAT bids were advertised for, received, electronically opened and posted on Tuesday, July 23, 2019 for: 2019 SAD Repair Program, Project No. 55092:

Contractor's Name	Amount of Bid
Midwest Pavement Contracting, Inc.	\$ 162,845.75
Gibraltar Construction Company	\$ 647,328.58

THE Board accept the proposal of the low bidder Midwest Pavement Contracting, Inc.; in the amount of \$162,845.75, that all other bids be rejected, and the Board authorize the Managing Director to act on behalf of the Board to proceed with requirements to execute a contract for this Project upon receipt of the necessary bonds and insurance and all other related documents.

MOTION CARRIED UNANIMOUSLY

16. Road Commission for Oakland County Department Budget highlights were reported for fiscal year 2020, noting any changes and aligning increases with current needs.

17. MOVED BY: FOWKES SUPPORTED BY: LALONDE

WHEREAS, Oakland County lost one of its strongest advocates with the passing Aug. 3, 2019, of County Executive L. Brooks Patterson; and

WHEREAS, during his years as County Executive, Mr. Patterson was a frequent supporter of and friend to the Road Commission for Oakland County. He was a proponent of transportation technology and applauded the Road Commission's leadership in this field; and

WHEREAS, known for his astute financial leadership of the County, Mr. Patterson supported the effort to increase state road funding and recognized the importance of selecting projects based on objective safety criteria and community need as well as to encourage economic development; and

WHEREAS, Mr. Patterson always lauded the importance of maintaining non-partisan transportation policy that benefits all residents of Oakland County equally.

NOW, THEREFORE, BE IT RESOLVED that the Board applauds County Executive L. Brooks Patterson's outstanding accomplishments through a life dedicated to public service and extends its deepest sympathy to Mr. Patterson's family and friends.

MOTION CARRIED UNANIMOUSLY

18. THERE being no further business to come before the Board of Road Commissioners, Oakland County, Chairman Jamian adjourned the meeting at 10:03 A.M.


 Shannon Miller, Deputy-Secretary/Clerk of the Board