

BOARD OF ROAD COMMISSIONERS
FOR OAKLAND COUNTY, MICHIGAN

Thursday, June 17, 2021

1. THE meeting was called to order by the Chair of the Board, Andrea LaLonde at 9:00 A.M. in the Board Room of the County Road Commission Offices, 31001 Lahser Road, Beverly Hills, Michigan. Initial notice of the meeting was posted on November 09, 2020, in compliance with provisions of Act 267 of 1976.

An updated notice of the meeting with remote participation access was posted on April 2, 2020, in compliance with provisions of Act 267 of 1976, Section 3a and other applicable sections.

ROLL CALL: LALONDE – PRESENT; QUARLES – PRESENT; FOWKES – PRESENT

Dennis Kolar, Managing Director
Gary Piotrowicz, Deputy Managing Director - Excused
Jennifer Henderson, General Counsel
Melissa Williams, Director of Finance Department
Brad Knight, Director of Planning and Environmental Concerns – Remote/Waterford, MI
Darryl Heid, Director of Highway Maintenance – Remote/Waterford, MI
David Czerniakowski, Director of Customer Services – Remote/Waterford, MI
Samuel Fitzer, Director of Engineering Department
Mary Gillis, Director of Central Operations – Remote/Waterford, MI
Danielle Deneau, Director of Traffic-Safety – Remote/Waterford, MI
Pam Cahill, Director of Human Resources
Craig Bryson, Public Information
Shannon Miller, Deputy-Secretary/Clerk of the Board

2. Chair LaLonde lead the Pledge of Allegiance to the Flag.

3. MOVED BY: FOWKES SUPPORTED BY: QUARLES

THAT the Board approve the agenda for June 17, 2021, as written.

MOTION CARRIED UNANIMOUSLY

4. There were no members of the public wishing to address the Board.

5. MOVED BY: QUARLES SUPPORTED BY: FOWKES

THE Board approve the minutes of June 3, 2021, as written.

MOTION CARRIED UNANIMOUSLY

6. Chair LaLonde asked Dennis Kolar, Managing Director, to review the status of State and Local Executive orders in place addressing the COVID-19 pandemic. Mr. Kolar presented the following:

As mentioned at our last meeting, staff members that have been working remotely are scheduled to return to our offices full-time on June 28, 2021. We look forward to having those employees back on a daily basis.

Positive case rates continue to decline, both on a state and local level. Similarly, our internal case rate this month remains at zero. Oakland County remains in the top five in the state for vaccination rates at over 64%.

We will continue to monitor any additional changes from the state level, as the safety of our employees and the citizens of Oakland County remains our number one priority.

- 7A. MOVED BY: QUARLES SUPPORTED BY: FOWKES

RESOLVED, that checks numbered 504214 through 504251; and, ACH payments 51816 through 51850 numbered 73 be approved for payment for an aggregate amount of \$6,017,239.88; and,

FURTHER RESOLVED, that the Oakland County Treasurer be directed to pay the checks from the funds in the County Road Account.

MOTION CARRIED UNANIMOUSLY

- 7B. MOVED BY: QUARLES SUPPORTED BY: FOWKES

RESOLVED, that checks numbered 504252 through 504316; and, ACH payments 51851 through 51879 numbered 94 be approved for payment for an aggregate amount of \$713,907.16; and,

FURTHER RESOLVED, that the Oakland County Treasurer be directed to pay the checks from the funds in the County Road Account.

MOTION CARRIED UNANIMOUSLY

8AB. MOVED BY: QUARLES SUPPORTED BY: FOWKES

THAT Permits applications issued by the Road Commission for Oakland County, Customer Service Department, be approved and become effective on the date issued:

	62229	Through		62267	Construction Permits
S	0353	Through	S	0390	Driveway Permits

MOTION CARRIED UNANIMOUSLY

- 9. THAT the Hearing on Apportionment of Costs for Ashdown; SAD No. 25054; White Lake Township was called to order and held by Chair LaLonde. The Chair affirmed that legal notification of the hearing was made and the assessment rolls submitted to the Board for review and action. The apportionment of cost was read: The total cost for this project is \$281,857.71 which is apportioned 0 percent to White Lake Township and 100 percent to the benefiting properties. The base lot assessment is \$12,502.01.

There was one communication received:

12-35-236-016
 Claude Tunison
 Janice Tunison
 1722 Imperial Drive
 Highland, MI 48356-1155
 (9001 Ashdown Ave)

Mr. Tunison sent his objection via email on Friday, June 11, 2021, protesting the RCOC assessment methodology. Mr. Rick Saporsky, Subdivision Improvement & Development Supervisor, responded with confirmation of receipt and explained the assessment calculations.

There were no additional public comments. Chair LaLonde closed the public hearing.

10A. MOVED BY: QUARLES SUPPORTED BY: FOWKES

Karl L. Detrich has served as a Laborer New Hire, Laborer II, Vactor Operator, Skilled Laborer I, Tree Trimmer and Tandem Float Driver; and

WHEREAS, Karl L. Detrich has been a valued employee of the Road Commission for Oakland County since October 17, 2005; and

WHEREAS, he served the Road Commission for Oakland County and the citizens of Oakland County for 15 years and 9 months to his retirement on July 1, 2021; and

NOW, THEREFORE, BE IT RESOLVED that the Board extends to Karl L. Detrich its sincere appreciation of his dedicated service and best wishes for his retirement.

MOTION CARRIED UNANIMOUSLY

10B. MOVED BY: QUARLES SUPPORTED BY: FOWKES

Mark DeVita has served as a Laborer New Hire, Laborer II, Float Operator, Front End Broom Operator, Skilled Laborer I, and Tandem Float Driver; and

WHEREAS, Mark DeVita has been a valued employee of the Road Commission for Oakland County since February 28, 1994; and

WHEREAS, he served the Road Commission for Oakland County and the citizens of Oakland County for 27 years and 4 months to his retirement on July 1, 2021; and

NOW, THEREFORE, BE IT RESOLVED that the Board extends to Mark DeVita its sincere appreciation of his dedicated service and best wishes for his retirement.

MOTION CARRIED UNANIMOUSLY

11. MOVED BY: QUARLES SUPPORTED BY: FOWKES

WHEREAS, ASHDOWN AVENUE (platted as Mary Avenue), platted in Marjorie Vesta Park Subdivision, Section 35, White Lake Township, Oakland County, Michigan, is a public street under the jurisdiction of the Board; and

WHEREAS, in accordance with the provisions of Act 246 of the Public Acts of the State of Michigan for the year 1931, as amended, this Board by previous resolution dated April 8, 2021, made its Final Order of Determination that the proposed improvements are necessary for the benefit of the public and for public welfare and convenience; and

WHEREAS, contract bids on final plans and specifications were received on May 11, 2021, and final assessment district costs determined; and

WHEREAS, this Board has determined that the following described parcels of land, lots numbering 107 through 108 inclusive, part of lot 112, lots 113 through 125 inclusive, lots 127 through 143 inclusive, part of lot 144, lots 152 through 153 inclusive, lots 156 through 160 inclusive, lots 457 through 458 inclusive, part of lot 462, and lots 463 through 490 inclusive, platted in Marjorie Vesta Park Subdivision, shall be assessed for benefits accruing from the proposed improvement; and

WHEREAS, this Board has apportioned the percentage of the total cost of the improvement which the township at large shall share, and has also apportioned the percentage of cost to accrue to each parcel of land in said district by reason of such improvement; and

WHEREAS, on June 17, 2021, this Board held a Hearing on the Apportionment of Benefits in accordance with the provisions of Act 246, Michigan State Statutes for the year 1931, as amended and with notice being given pursuant to Act 162 of the Public Acts of 1962.

NOW, THEREFORE, BE IT RESOLVED, that this Board does confirm that the apportionment of the benefit to accrue to each parcel of land in said special assessment district is valid. A copy of the assessment roll displaying the apportionment of the benefits to each parcel of land shall be placed on file; and

BE IT FURTHER RESOLVED, that the amount of the assessment against each parcel of land assessed shall be payable in ten approximately equal annual installments, the first of which shall be due and payable on October 1, 2021, and the subsequent installments shall be due and payable successively at intervals of twelve months from the due date of the first installment. All unpaid installments, prior to their transfer to the township tax roll, shall bear interest at the rate of 6 percent per annum, payable annually on the due date of each installment after the first installment. Any one or more installments may be paid without interest on or before the first installment due date and thereafter any one or more installments may be paid in full at any time before due with interest accrued to date. If any installment is not paid when due, then the same shall be deemed to be delinquent and there shall be collected thereon, in addition to the interest provided, a penalty at the rate of 1/2 of 1 percent for each month that the same remains unpaid before being reported to the Township Board for reassessment upon the township tax roll; and

That the Deputy Secretary/Clerk of the Board of County Road Commissioners of the County of Oakland is hereby directed to electronically transfer and/or deliver said warrant and special assessment roll data to the County Treasurer. The County Treasurer shall collect the said special assessments in accordance with the terms of this resolution and the statutes of the State of Michigan; and

That on the first day of September, the Oakland County Treasurer shall submit to the Township Board a sworn statement setting forth the names of the persons delinquent, a description of the parcels of lands which there are delinquent installments and the amount of such delinquencies, including accrued interest and penalties computed to September 1. In case the County Treasurer reports delinquent any assessment or part thereof, the Township Board shall certify the same to the Supervisor, who shall reassess on the annual township tax roll of such year in a column headed "Special Assessments" the sum so delinquent, with interest and penalties to September 1 of such year, and an additional penalty of six (6) percent to the total amount. Thereafter, the statutes relating to township taxes shall be applicable to such reassessments; and

BE IT FURTHER RESOLVED, any person having an interest in the real property may file a written appeal of the special assessment with the Michigan Tax Tribunal within 30 days after the confirmation of this special assessment roll, if the special assessment was protested at the hearing held for purpose of confirming the roll; and

BE IT FURTHER RESOLVED, that this Board hereby orders that a copy of this resolution shall be served by First Class Mail to each owner of, or party in interest in property to be assessed, at their address as shown upon the latest local tax records.

MOTION CARRIED UNANIMOUSLY

12. MOVED BY: QUARLES SUPPORTED BY: FOWKES

WHEREAS, Pulte Homes of Michigan, LLC, as developer of Greystone Village, a condominium project within Section 33, Lyon Township, wishes to dedicate the roads within said condominium project as public; which roads are more fully described in the records of the Board's Engineering Department; and

WHEREAS, Lyon Township supports the request for public dedication of the roads; and

WHEREAS, the developer has requested "Concept" approval from this Board for acceptance of the subject roads as part of the county road system; and

WHEREAS, the Board's County Highway Engineer has reviewed this matter and recommends that such "Concept" approval be granted by the Board; and

WHEREAS, in the Judgment of the Board acceptance of said roads into the county road system, subject to the conditions set forth below, would be in the best interest of the public.

NOW, THEREFORE, BE IT RESOLVED that this Board grants "Concept" approval to accepting Blackstone Way and Greystone Drive in the Greystone Village condominium project, within Section 33, Lyon Township, into the county road system, subject to the following conditions:

1. That the plans and specifications for the construction of the required road and road drainage improvements shall be reviewed and approved by the Road Commission, prior to construction.
2. Preliminary plan and construction plan approvals confer upon the developer the conditional right that the general terms and conditions under which approval was granted will not be changed for a period of 2 years from date of approval. The 2-year period may be extended by the Road Commission.
3. That all such construction shall be in accordance with this Board's current standards and specifications for subdivision streets.
4. That the developer shall comply with all other requirements as outlined in the Board's published "Rules and Regulations for Street Development."
5. That the developer shall comply with all requirements as outlined in the Board's published "Permit Rules, Specifications and Guidelines," including obtaining driveway permits. Issuance of driveway permits does not indicate acceptance of the streets by the Board.

6. That the Road Commission shall have the right to perform material and construction inspection; and that inspection, administrative and signing costs incurred by the Road Commission, shall be paid by the developer, consistent with the relevant provisions of the Board's "Rules and Regulations for Street Development."
7. That, upon satisfactory completion of construction, the developer shall cause an acceptable Engineer's certificate to be submitted to the Road Commission.
8. That the developer shall submit a dedication or conveyance instrument acceptable to the Road Commission; together with satisfactory evidence (including a title policy commitment, if requested by the Road Commission) of the legal authority of the dedicator or grantor to dedicate or convey the subject roads.
9. That the master deed and bylaws of said condominium project shall contain provisions establishing powers of the condominium association to sign petitions for, and to act on behalf of, all condominium co-owners in all statutory proceedings regarding special assessment improvements of the subject roads.
10. That the master deed and bylaws of said condominium shall provide easements for road storm drainage outside of the road right-of-way and specify provisions for maintenance of the drainage facilities therein in a form acceptable to both the Road Commission and the Township.

BE IT FURTHER RESOLVED that upon satisfactory compliance by the developer, with all of the above conditions, the Board will formally accept the subject roads into the county road system and will thereafter provide routine maintenance.

MOTION CARRIED UNANIMOUSLY

13. MOVED BY: QUARLES SUPPORTED BY: FOWKES

WHEREAS, the Board of Oakland County Road Commissioners has received a Quit Claim Deeds from Pulte Homes of Michigan LLC, a Michigan limited liability company of 2800 Livernois Road, Building D Suite 320, Troy, MI 48083, conveying to this Board the rights for public road purposes over a parcel of land more particularly described as follows:

PARKVIEW AT ORION COMMONS LEGAL DESCRIPTION (ELDORADO STREET, FINDLEY CIRCLE, and PIKE STREET)

A variable width Right-of-Way dedication located over part of "Parkview at Orion Commons" Replat 1, OCCP No. 2101, being lands in part of the Northwest 1/4 of Section 23, Town 4 North, Range 10 East, Orion Township, Oakland County, Michigan, said Right-of-Way being more particularly described as:

Commencing at the Northwest Corner of said Section 23;

thence along the North line of said Section 23, S89°24'35"E, 722.91 feet;

thence S00°35'25"W, 60.00 feet;

thence N89°24'35"W, 48.50 feet to the POINT OF BEGINNING;

thence along the centerline of a 97 foot wide Right-of-Way S00°35'25"W, 165.00 feet; thence along the centerline of a 60 foot wide Right-of-Way the following ten (10) courses:

1. N89°24'35"W, 170.42 feet to a Point of Divergence;
2. continuing N89°24'35"W, 270.30 feet to POINT 1;
3. S89°24'35"E, 270.30 feet to the aforementioned Point of Divergence;
4. S00°35'25"W, 95.93 feet;
5. 165.46 feet along the arc of a curve to the right, having a radius of 800.00 feet, and a chord bearing S06°30'55"W, 165.16 feet;
6. 174.52 feet along the arc of a curve to the left, having a radius of 400.00 feet, and a chord bearing S00°03'31"E, 173.14 feet;
7. 627.51 feet along the arc of a curve to the left, having a radius of 650.00 feet, and a chord bearing S40°12'52"E, 603.42 feet;
8. S67°52'16"E, 97.42 feet;
9. 153.09 feet along the arc of a curve to the left, having a radius of 230.00 feet, and a chord bearing S86°56'22"E, 150.28 feet and;
10. N73°59'31"E, 43.32 feet to the East line of said "Villas at Parkview", and a Point of Ending;

thence continuing from the aforementioned POINT 1 along the exterior of a variable width Right-of-Way the following ten (10) courses:

1. S00°35'25"W, 30.00 feet;
2. N89°24'35"W, 5.13 feet;
3. 56.36 feet along the arc of a curve to the left, having a radius of 35.00 feet, and a chord bearing S44°27'20"W, 50.47 feet;
4. 6.06 feet along the arc of a curve to the right, having a radius of 560.00 feet, and a chord bearing S01°22'10"E, 6.06 feet;
5. non-tangent to said curve S88°56'25"W, 30.00 feet to POINT 2;
6. continuing S88°56'25"W, 30.00 feet;
7. 10.80 feet along the arc of a non-tangent curve to the left, having a radius of 33.50 feet, and a chord bearing N10°17'44"W, 10.75 feet;
8. 164.23 feet along the arc of a curve to the right, having a radius of 73.50 feet, and a chord bearing N44°28'45"E, 132.13 feet;
9. 10.47 feet along the arc of a curve to the left, having a radius of 33.50 feet, and a chord bearing S80°27'36"E, 10.42 feet and;
10. non-tangent to said curve S00°35'25"W, 30.00 feet to said POINT 1;

thence continuing from the aforementioned POINT 2 along the centerline of a 60 foot Right-of-Way the following twelve (12) courses:

1. 123.70 feet along the arc of a curve to the right, having a radius of 530.00 feet, and a chord bearing S05°37'36"W, 123.42 feet;
2. 300.74 feet along the arc of a curve to the left, having a radius of 720.00 feet, and a chord bearing S00°20'50"W, 298.56 feet;
3. 195.82 feet along the arc of a curve to the right, having a radius of 1030.00 feet, and chord bearing S06°10'20"E, 195.53 feet to a Point of Divergence;
4. non-tangent to said curve N89°16'27"E, 220.60 feet;

5. 118.80 feet along the arc of a curve to the left, having a radius of 230.00 feet, and a chord bearing N74°28'37"E, 117.48 feet;
6. N59°40'47"E, 62.29 feet;
7. S59°40'47"W, 62.29 feet;
8. 118.80 feet along the arc of a curve to the right, having a radius of 230.00 feet, and a chord bearing S74°28'37"W, 117.48 feet;
9. S89°16'27"W, 220.60 feet to the aforementioned Point of Divergence;
10. 327.61 feet along the arc of a non-tangent curve to the right, having a radius of 1030.00 feet, and a chord bearing S08°23'10"W, 326.23 feet;
11. 238.20 feet along the arc of a curve to the right, having a radius of 970.00 feet, and a chord bearing S10°27'47"W, 237.60 feet and;
12. S03°25'41"W, 413.13 feet to POINT 3;

thence continuing from the said POINT 3 along the exterior of a variable width Right-of-Way the following ten (10) courses:

1. S86°34'19"E, 30.00 feet;
2. 78.54 feet along the arc of a non-tangent curve to the left, having a radius of 50.00 feet, and a chord bearing S41°34'19"E, 70.71 feet;
3. non-tangent to said curve S03°25'41"W, 30.00 feet to POINT 4;
4. continuing S03°25'41"W, 30.00 feet;
5. N86°34'19"W, 21.88 feet;
6. 5.05 feet along the arc of a curve to the left, having a radius of 33.50 feet, and a chord bearing S89°06'33"W, 5.05 feet;
7. 138.63 feet along the arc of a curve to the right, having a radius of 73.50 feet, and a chord bearing N41°10'30"W, 118.98 feet;
8. 5.51 feet along the arc of a curve to the left, having a radius of 33.50 feet, and a chord bearing N08°08'38"E, 5.51 feet;
9. N03°25'41"E, 20.18 feet and;
10. S86°34'19"E, 30.00 feet to the aforementioned POINT 3;

thence continuing from the aforementioned POINT 4 along the centerline of a 60 foot Right-of-Way S86°34'19"E, 200.00 feet to POINT 5;

thence continuing from said POINT 5 along the exterior of a variable width Right-of-Way the following ten (10) courses:

1. N03°25'41"E, 30.00 feet;
2. 78.54 feet along the arc of a non-tangent curve to the left, having a radius of 50.00 feet, and a chord bearing N48°25'41"E, 70.71 feet;
3. non-tangent to said curve S86°34'19"E, 30.00 feet to POINT 6;
4. continuing S86°34'19"E, 30.00 feet;
5. S03°25'41"W, 21.01 feet;
6. 5.29 feet along the arc of a curve to the left, having a radius of 33.50 feet, and a chord bearing S01°05'38"E, 5.28 feet;
7. 138.66 feet along the arc of a curve to the right, having a radius of 73.50 feet, and a chord bearing S48°25'41"W, 118.99 feet;
8. 5.29 feet along the arc of a curve to the left, having a radius of 33.50 feet, and a chord bearing N82°03'00"W, 5.28 feet;
9. N86°34'19"W, 21.01 feet and;
10. N03°25'41"E, 30.00 feet to the aforementioned POINT 5;

Thence continuing from the aforementioned POINT 6 along the centerline of a 60 foot Right-of-Way the following six (6) courses:

1. N03°25'41"E, 157.38 feet;
2. 111.34 feet along the arc of a curve to the left, having a radius of 430.00 feet, and a chord bearing N03°59'22"W, 111.03 feet;
3. 358.44 feet along the arc of a curve to the right, having a radius of 470.00 feet, and a chord bearing N10°26'28"E, 349.82 feet;
4. 164.85 feet along the arc of a curve to the right, having a radius of 230.00 feet, and a chord bearing N52°49'05"E, 161.31 feet;
5. 164.61 feet along the arc of a curve to the left, having a radius of 230.00 feet, and a chord bearing N52°50'39"E, 161.12 feet and;
6. N33°32'35"E, 42.70 feet to the POINT OF ENDING.

GUNNISON STREET LEGAL DESCRIPTION

A variable width DEDICATION of land for Gunnison Street over part of the "VILLAS AT PARKVIEW" Condominium, OCCP No. 2104, being part of the Northwest 1/4 of Section 23, Town 4 North, Range 10 East, Orion Township, Oakland County Michigan, said DEDICATION being more particularly described as:

Commencing at the Northwest Corner of said Section 23; thence along the North line of said Section 23, S89°24'35"E, 1436.16 feet; thence along a line lying 250 feet westerly of and parallel to the West line of Lapeer Road (M-24) as recorded in Liber 3391, Page 41 O.C.R., 742.07 feet along the arc of a non-tangent curve to the left, having a radius of 7949.49 feet, a central angle of 5°20'55", and a chord bearing S00°49'48"W 741.81 feet; thence continuing along said parallel line, S01°50'39"E, 186.85 feet; thence N88°09'21"E, 250.00 feet to the aforementioned West line of Lapeer Road (M-24) ROW; thence along said West line S01°50'39"E, 3.58 feet to the POINT OF BEGINNING;

thence along said DEDICATION the following fourteen (14) courses:

1. Continuing along said West line of Lapeer Road (M-24) ROW, S01°50'39"E, 97.00 feet;
2. S88°09'21"W, 51.27 feet;
3. 77.25 feet along the arc of a curve to the right, having a radius of 258.50 feet, a central angle of 17°07'20", and a chord bearing N81°48'27"W, 76.96 feet;
4. 36.44 feet along the arc of a curve to the left, having a radius of 83.50 feet, a central angle of 25°00'06", and a chord bearing N85°44'50"W, 36.15 feet;
5. 129.06 feet along the arc of a curve to the left, having a radius of 200.00 feet, a central angle of 36°58'27", and a chord bearing S63°15'53"W, 126.84 feet;
6. 132.57 feet along the arc of a curve to the right, having a radius of 260.00 feet, a central angle of 29°12'51", and a chord bearing S59°23'06"W, 131.14 feet;
7. S73°59'31"W, 138.30 feet;
8. N16°00'29"W, 60.00 feet;
9. N73°59'31"E, 138.30 feet;

10. 101.98 feet along the arc of a curve to the left, having a radius of 200.00 feet, a central angle of 29°12'51", and a chord bearing N59°23'06"E, 100.88 feet;
11. 115.36 feet along the arc of a curve to the right, having a radius of 260.00 feet, a central angle of 25°25'18", and a chord bearing N57°29'19"E, 114.42 feet;
12. N65°58'47"E, 71.59 feet;
13. 21.67 feet along the arc of a curve to the right, having a radius of 56.00 feet, a central angle of 22°10'34", and a chord bearing N77°04'04"E, 21.54 feet and;
14. N88°09'21"E, 133.41 feet to the aforementioned West line of Lapeer Road (M-24) ROW and the POINT OF BEGINNING.

WHEREAS, the purpose of this conveyance is to allow this Board to incorporate said parcel into the county road system of the County of Oakland, Michigan.

WHEREAS, the streets have been constructed to a state that they are now open to traffic.

NOW, THEREFORE, BE IT RESOLVED, that this Board accepts the Quit Claim Deeds and conveyance of the above-described parcel as part of the county road system of the County of Oakland, Michigan, which shall be known as **ELDORADO STREET, FINDLEY CIRCLE, GUNNISON STREET, and PIKE STREET**, located in Section 23, Orion Township.

BE IT FURTHER RESOLVED, this Board directs that the Quit Claim Deeds be recorded.

BE IT FURTHER RESOLVED, the streets are accepted for maintenance.

MOTION CARRIED UNANIMOUSLY

14. MOVED BY: QUARLES SUPPORTED BY: FOWKES

WHEREAS, the Budget Resolution under date of September 24, 2020 resolves that the number of authorized positions shall not be increased or changed without the approval of the Board of County Road Commissioners: and

WHEREAS, the Engineering Director has requested the following changes in the Engineering Department to provide continued design and construction of the road systems maintained by the Road Commission:

by adding the following:

- one (1) Civil Engineer III
- two (2) Civil Engineer II's
- one (1) Engineering Technician III

THEREFORE, BE IT RESOLVED, that the 2021 Budget adopted September 24, 2020 and the number of authorized positions be amended to include the following change:

Add one (1) Civil Engineer III, two (2) Civil Engineer II's, one (1) Engineering Technician III position, in the Engineering Department.

This change will be effective upon acceptance and approval of the Board of County Road Commissioners.

WHEREAS, the Budget Resolution under date of September 24, 2020 resolves that the number of authorized positions shall not be increased or changed without the approval of the Board of County Road Commissioners; and

WHEREAS, the Highway Maintenance Director has requested the following changes in the Highway Maintenance Department to provide continued efficient maintenance of the road systems maintained by the Road Commission:

by adding the following:

- one (1) Grader Operator
- six (6) Laborer II
- one (1) Loader Operator
- three (3) Skilled Laborer I
- one (1) Tandem Float Driver

THEREFORE, BE IT RESOLVED, that the 2021 Budget adopted September 24, 2020 and the number of authorized positions be amended to include the following change:

Add one (1) Grader Operator position, six (6) Laborer II positions, one (1) Loader Operator position, three (3) Skilled Laborer positions and one (1) Tandem Float Driver in the Highway Maintenance Department.

This change will be effective upon acceptance and approval of the Board of County Road Commissioners.

WHEREAS, the Budget Resolution under date of September 24, 2020 resolves that the number of authorized positions shall not be increased or changed without the approval of the Board of County Road Commissioners; and

WHEREAS, the Legal Department Director has requested the following changes in the Legal Department to provide continued and efficient services and representation to the Road Commission:

by adding the following:

- one (1) Paralegal

THEREFORE, BE IT RESOLVED, that the 2021 Budget adopted September 24, 2020 and the number of authorized positions be amended to include the following change:

Add one (1) Paralegal in the Legal Department.

This change will be effective upon acceptance and approval of the Board of County Road Commissioners.

MOTION CARRIED UNANIMOUSLY

15. MOVED BY: QUARLES SUPPORTED BY: FOWKES

WHEREAS, Act 51 of the Public Acts of 1951, as amended, provides that funds "not to exceed 50% per annum of the amount returned to any county hereby for use on the county primary road system, may be used with or without matching funds on the county local road system of that county," and

WHEREAS, gas and weight tax funds in the amount of \$106,485,017 were received during the fiscal year ended September 30, 2020 for the Oakland County primary road system.

NOW, THEREFORE, BE IT RESOLVED, that the amount of \$5,000,000 of Michigan Transportation Funds received for county primary roads, said amount not exceeding 50% of the total primary road funds received, be transferred to the Oakland County local road fund for the fiscal year ended September 30, 2020.

MOTION CARRIED UNANIMOUSLY

16A. MOVED BY: QUARLES SUPPORTED BY: FOWKES

WHEREAS, Cranbrook Road, in Bloomfield Township and the City of Birmingham is under the jurisdiction of this Board; and

WHEREAS, Cranbrook Road from Fourteen Mile Road to Maple Road is to be improved, which improvement will necessitate the temporary closure of Cranbrook Road from Fourteen Mile Road to Maple Road, located in Bloomfield Township and the City of Birmingham, Oakland County, Michigan; and

WHEREAS, 1917 PA 165, as amended, authorizes this Board to close roads or portions of roads under the jurisdiction of this Board, which roads and portions of roads are under repair; and

WHEREAS, no county road under the jurisdiction and control of this Board shall be closed under the provisions of said Act until suitable barriers have been erected at the ends of the county road under repair, or the closed portion thereof, suitable barriers being those which conform to the Manual of Uniform Traffic Control Devices, adopted pursuant to Section 608 of 1949 PA 300; and

WHEREAS, no county road under the jurisdiction and control of this Board shall be closed under the provisions of 1917 PA 165, as amended, until a suitable detour around said county road is provided and placed in a reasonably safe condition for the passage of traffic, and proper warning signs are installed along said detour as is determined to be necessary to plainly mark the same; and

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of 1917 PA 165, as amended, Cranbrook Road from Fourteen Mile Road to Maple Road located in Bloomfield Township and the City of Birmingham, Oakland County, Michigan, will hereby be closed from approximately June 21, 2021 through approximately August 20, 2021.

BE IT FURTHER RESOLVED that a detour is hereby established; traffic wishing to travel north on Cranbrook Road will be directed west on Fourteen Mile Road to Lahser Road north to east on Maple Road back to Cranbrook Road. Traffic wishing to travel south on Cranbrook Road will be directed west on Maple Road to Lahser Road south, west on Fourteen Mile Road back to Cranbrook Road. These roads are under the jurisdiction of the Road Commission for Oakland County.

BE IT FURTHER RESOLVED, that the Traffic-Safety Department, is hereby directed to have erected suitable barriers and signing in reference to the above described road closure and detour, such barriers and signing to be erected in accordance with the provisions of the aforesaid statute.

MOTION CARRIED UNANIMOUSLY

16B. MOVED BY: QUARLES SUPPORTED BY: FOWKES

WHEREAS, Adams Road between Long Lake Road and Square Lake Road, in Bloomfield Township and the City of Troy is under the jurisdiction of this Board; and

WHEREAS, Adams Road between Long Lake Road and Square Lake Road is to be improved which improvement will necessitate the temporary closure of Adams Road between Long Lake Road and Square Lake Road, located in Bloomfield Township and City of Troy, Oakland County, Michigan; and

WHEREAS, 1917 PA 165, as amended, authorizes this Board to close roads or portions of roads under the jurisdiction of this Board, which roads and portions of roads are under repair; and

WHEREAS, no county road under the jurisdiction and control of this Board shall be closed under the provisions of said Act until suitable barriers have been erected at the ends of the county road under repair, or the closed portion thereof, suitable barriers being those which conform to the Manual of Uniform Traffic Control Devices, adopted pursuant to Section 608 of 1949 PA 300; and

WHEREAS, no county road under the jurisdiction and control of this Board shall be closed under the provisions of 1917 PA 165, as amended, until a suitable detour around said county road is provided and placed in a reasonably safe condition for the passage of traffic, and proper warning signs are installed along said detour as is determined to be necessary to plainly mark the same; and

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of 1917 PA 165, as amended, Adams Road between Long Lake Road and Square Lake Road in Bloomfield Township and the City of Troy, Oakland County, Michigan, will hereby be closed from approximately June 21, 2021 through approximately October 29, 2021.

BE IT FURTHER RESOLVED that a detour is hereby established; traffic wishing to travel southbound on Adams Road will be directed east onto Square Lake Road to south on Coolidge Highway then west on Long Lake Road back to Adams Road. These roads are under the jurisdiction of the Road Commission for Oakland County.

BE IT FURTHER RESOLVED, that the Traffic-Safety Department, is hereby directed to have erected suitable barriers and signing in reference to the above described road closure and detour, such barriers and signing to be erected in accordance with the provisions of the aforesaid statute.

MOTION CARRIED UNANIMOUSLY

16C. MOVED BY: QUARLES SUPPORTED BY: FOWKES

WHEREAS, Union Lake Road at the Hayes Drain in Commerce township is under the jurisdiction of this Board; and

WHEREAS, Union Lake Road at the Hayes Drain is to be improved, which improvement will necessitate the temporary closure of Union Lake Road between Willow Road and Wise Road, located in Commerce Township, Oakland County, Michigan; and

WHEREAS, 1917 PA 165, as amended, authorizes this Board to close roads or portions of roads under the jurisdiction of this Board, which roads and portions of roads are under repair; and

WHEREAS, no county road under the jurisdiction and control of this Board shall be closed under the provisions of said Act until suitable barriers have been erected at the ends of the county road under repair, or the closed portion thereof, suitable barriers being those which conform to the Manual of Uniform Traffic Control Devices, adopted pursuant to Section 608 of 1949 PA 300; and

WHEREAS, no county road under the jurisdiction and control of this Board shall be closed under the provisions of 1917 PA 165, as amended, until a suitable detour around said county road is provided and placed in a reasonably safe condition for the passage of traffic, and proper warning signs are installed along said detour as is determined to be necessary to plainly mark the same; and

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of 1917 PA 165, as amended, Union Lake Road between Willow Road and Wise Road located in Commerce Township, Oakland County, Michigan, will hereby be closed from approximately July 6, 2021 through approximately September 24, 2021.

BE IT FURTHER RESOLVED that a detour is hereby established; traffic wishing to travel north on Union Lake Road will be directed west on Commerce Road to Carroll Lake Road north to east on Wise Road back to Union Lake Road. Traffic wishing to travel south on Union Lake Road will be directed west on Wise Road to south on Carroll Lake Road, to west on Commerce Road back to Union Lake Road. These roads are under the jurisdiction of the Road Commission for Oakland County.

BE IT FURTHER RESOLVED, that the Traffic-Safety Department, is hereby directed to have erected suitable barriers and signing in reference to the above described road closure and detour, such barriers and signing to be erected in accordance with the provisions of the aforesaid statute.

MOTION CARRIED UNANIMOUSLY

17. MOVED BY: QUARLES SUPPORTED BY: FOWKES

THAT the Board approve the request for Appropriation Transfer No. 21-13 in the amount of \$861,153 to fund 12 positions in Highway Maintenance (6 Laborer II, 3 Skilled Labor, 1 Tandem Float Driver, 1 Loader Operator, and 1 Grader Operator); 4 positions in Engineering (2 CE II Eng, 1 CE III and 1 Eng Tech III); 1 position in Legal (1 Paralegal); along with corresponding employee fringe benefits. Non-Departmental OPEB contribution increase of \$500,000; from MTF Revenue to various department budgets.

MOTION CARRIED UNANIMOUSLY

18. MOVED BY: QUARLES SUPPORTED BY: FOWKES

THAT the Board approve and sign the Local Cost Participation Agreement / Tri-Party Program with Brandon Township for 2021 Gravel Road Program; Project No. 56362, and authorize the Managing Director to execute the agreement on behalf of the board.

MOTION CARRIED UNANIMOUSLY

19A. MOVED BY: QUARLES SUPPORTED BY: FOWKES

THAT the Board approve and sign the Inspection Services Agreement with Orchard, Hiltz & McCliment, Inc. for 2021 Traffic Signal Pole and Mast Arm Inspections; Project No. 902021-3, and authorize the Managing Director to execute the agreement on behalf of the board.

MOTION CARRIED UNANIMOUSLY

19B. MOVED BY: QUARLES SUPPORTED BY: FOWKES

THAT the Board approve and sign the Preliminary Engineering Services Agreement with Kimley-Horn of Michigan, Inc. for Elizabeth Lake Road at Oxbow Lake Road / Elizabeth Lake Road at Teggerdine Road; Project Nos. 54581 / 55331, and authorize the Managing Director to execute the agreement on behalf of the board.

MOTION CARRIED UNANIMOUSLY

19C. MOVED BY: QUARLES SUPPORTED BY: FOWKES

THAT the Board approve and sign the Preliminary Engineering Amendment No. 1 with Orchard, Hiltz and McCliment, Inc. for Avon Road, Dequindre Road to 23 Mile Road; Project No. 54851, and authorize the Managing Director to execute the agreement on behalf of the board.

MOTION CARRIED UNANIMOUSLY

19D. MOVED BY: QUARLES SUPPORTED BY: FOWKES

THAT the Board approve and sign the Preliminary Engineering Services Agreement with Hubbell, Roth and Clark, Inc for Pontiac Trail over Norton Creek Culvert Replacement; Project No. 55323, and authorize the Managing Director to execute the agreement on behalf of the board.

MOTION CARRIED UNANIMOUSLY

20A. MOVED BY: QUARLES SUPPORTED BY: FOWKES

THAT bids were advertised for, electronically opened and posted on Tuesday, February 23, 2021 for Traffic Signal Parts, Annual Estimated Quantities, IFB no. 1218. A complete tabulation of bids exported from MITN/Bid Net Direct shall remain on file in the Clerk's Office of the Road Commission. Bids were solicited from several suppliers with three response(s) received.

THE Board accept and award the bid to the two bidders meeting specifications from Carrier & Gable, Inc., Farmington Hills, MI, for 63 line items in the amount of \$177,549.55 and Siemens Mobility, Sterling Heights, MI, for 16 line items in the amount of \$49183.49 for a total bid amount of \$226,733.04, with terms of net 1-45 days, FOB destination; the other bid be rejected and the Board authorize the Managing Director to act on behalf of the Board.

MOTION CARRIED UNANIMOUSLY

20B. MOVED BY: QUARLES SUPPORTED BY: FOWKES

THAT bids were advertised for, electronically opened and posted on Tuesday, May 11, 2021 for Guardrail, Hardware and Endings, IFB No. 1428. A complete tabulation of bids exported from MITN/Bid Net Direct shall remain on file in the Clerk's Office of the Road Commission. Bids were solicited from several suppliers with four response(s) received.

THE Board accept and award the bid to the three low bidders meeting specifications from Firelands Supply company, Norwalk, OH for 1 items in the amount of \$178,999.00; ActionTraffic Maintenance, Grand Blanc, MI, for 5 items in the amount of \$6,504.00; and Jenson Bridge & Supply Company, Sandusky, MI, for 3 items in the amount of \$368.60; for a total bid of \$185,871.60, with terms of net 30 days, FOB destination; the other bid be rejected and the Board authorize the Managing Director to act on behalf of the Board.

MOTION CARRIED UNANIMOUSLY

21A. MOVED BY: QUARLES SUPPORTED BY: FOWKES

TCO No. SS 640-16-21

WHEREAS, under the provisions of Chapter VI of Act No.300, Public Acts of Michigan of 1949, as amended (Michigan Vehicle Code), this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and

WHEREAS, Tullamore Circle, located in section 35 of Oxford Township, is a county road under the jurisdiction of this Board, and in the interest of public safety, it is deemed necessary to place and maintain certain traffic control devices on said road to regulate, warn or guide traffic.

NOW, THEREFORE BE IT RESOLVED, that the following road is hereby designated as a through road and all vehicles approaching this road shall stop before entering:

1. Tullamore Circle at its intersection with Tullamore Circle.

BE IT FURTHER RESOLVED, that a stop sign shall be erected to give notice of the regulations hereinbefore established and;

BE IT FURTHER RESOLVED, that a certified copy hereof be filed with the County Clerk of the County of Oakland, Michigan.

MOTION CARRIED UNANIMOUSLY

21B. MOVED BY: QUARLES SUPPORTED BY: FOWKES

TCO NO YS 729-11-21

WHEREAS, under the provisions of Chapter VI of Act No. 300, Public Acts of Michigan of 1949, as amended (Michigan Vehicle Code), this Board is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating, warning or guiding traffic; and

WHEREAS, Lyon Preserve Trail and Stoneleigh Drive, located in Section 28 in Lyon Township are county roads under the jurisdiction of this Board and, in the interest of public safety it is deemed necessary to place and maintain certain traffic control devices and/or signals on said roads to regulate, warn or guide traffic.

NOW, THEREFORE BE IT RESOLVED, that the following roads are hereby designated as through roads and all vehicles approaching this road shall yield before entering:

1. Stoneleigh Drive at its intersection with Lyon Preserve Trail

BE IT FURTHER RESOLVED, that a yield sign shall be erected to give notice of the regulation hereinbefore established; and

BE IT FURTHER RESOLVED, that a certified copy hereof be filed with the County Clerk of the County of Oakland, Michigan.

MOTION CARRIED UNANIMOUSLY

22. Pam Cahill, Director of Human Resources presented an overview of performing an RCOC Compensation Study, including the status of the project from the initial pre-pandemic request in the fall of 2019 to why the study is needed to what we can learn from it.
23. There was no new business.
24. THERE being no further business to come before the Board of Road Commissioners, Oakland County, Chair LaLonde adjourned the meeting at 9:47 A.M.

Shannon Miller, Deputy-Secretary/Clerk of the Board